

CINCINNATI **PLAY** IN THE PARK
HOUSE



Cincinnati Playhouse in the Park is an Equal Opportunity Employer (EEO) and is committed to fostering a culture of diversity and inclusion in all areas of its work, both on and offstage. Qualified individuals who bring diverse perspectives and life experiences to the workplace are especially encouraged to apply.

Position: Part Time Bartender

Reports to: Bar Manager

Classification: Part-time, Seasonal, non-exempt

Position Start Date: March 6, 2023

Pay: \$14.50 per hour

Position Overview:

Cincinnati Playhouse in the Park is searching for Bartenders. Members will provide excellent customer service for Front of House operations. The Bartender prepares cocktails, knows standard drinks, and offers suggestions to patrons of different wine/beer selections.

The position will require work outside regular business hours, including evenings and weekends. The 2022-23 season runs from March 11 - June 25, 2023. Shifts range from approximately 3 hours to as many as the performance or event requires. Typical hours are Tuesday – Saturday evenings, 5:30 pm - 9:00 pm, and Saturday and Sunday Matinees, noon until 4:00 pm.

Duties include but are not limited to:

- Mixing and Serving beverages using a range of ingredients including liquor, soda, water and fruits.
- Taking beverage orders from patrons and serving drinks as requested, paying close attention to details.
- Satisfying patron requests in a timely manner.
- Collecting money/credit card for drinks served and providing change as needed.
- Keeping a well-stocked bar with an adequate supply of liquor, beer, wine, ice, and other accessories.
- Develop an efficient work pace that keeps the customer at the bar moving at a satisfied pace at all times.
- Monitoring all patrons for alcohol intake to appropriate levels. Checking identification to verify legal age requirements for customers.

Ideal Qualifications and Requirements:

- Must be 21 years of age or older
- Customer service experience is preferred.
- Excellent communication skills.
- Computer proficiency required, including good working knowledge of Excel and Word.
- High school education and above
- Interest in theatre and the arts is beneficial.
- A calm, patient, diplomatic, empathetic, confident, and pleasant demeanor in working with various levels of staff, donors, and guests in a sometimes frenetic and energetic environment.
- Comfort with highly sensitive information.
- High ability to prioritize own wide-ranging work- load and work independently.
- Manages tasks to completion and sets priorities.
- Advanced attention to detail, organization, and accuracy.



- Strong ability to work collaboratively with colleagues and vendors.
- High threshold for working through ambiguity.
- Maintains integrity and ethics through difficult situations and conversations.
- Commitment to DEIA (Diversity, Equity, Inclusion, Accessibility) values, and the ability to interact and build relationships with people of diverse backgrounds, personalities and working styles.

Work Environment & Physical Demands:

- Position is primarily located in a climate-controlled building. The exception is when working as parking attendant outside, if necessary. There is occasional offsite work including (both indoors and outdoors).
- Digital dexterity and hand/eye coordination in operation of standard office equipment (computers, phones, photocopiers and filing cabinets).
- Position is generally on its' feet, but the employee may sit for long periods of time working at a computer.
- Position requires a minimum amount of external activity, but on occasion may require local travel to other worksites.
- Light Lifting, carrying, pushing, pulling of supplies, files, etc.: generally, up to 10 lbs. and occasionally up to 25 lbs.
- Occasional stooping, kneeling, crouching.
- Ability to speak clearly to and hear/listen to employees/clients via phone or in person.
- While performing the duties of this job, the employee is regularly required to talk, hear, listen, speak, climb stairs, walk and occasionally run.
- Specific vision abilities required by this job include close vision, color vision, peripheral vision, and ability to adjust focus.

All employees are required to receive the COVID19 vaccination unless a reasonable accommodation has been approved.

Cincinnati Playhouse in the Park continues to monitor the pandemic situation. Qualified candidates will be expected to comply with Playhouse's health and safety plan – while at work and outside work – that continues to be updated per latest state and Federal guidelines.

The physical demands and safe working expectations described here are representative of those that must be met by an employee to successfully perform the essential functions of the job, with or without reasonable accommodation.

While this description is intended to be an accurate reflection of the current position, it is not necessarily exhaustive of all responsibilities, duties, requirements, or expectations of this position. Cincinnati Playhouse in the Park reserves the right to revise or amend this description based on business needs or changes to the work environment.

Employment is contingent upon successful completion of a background check.

To Apply:

- Qualified candidates should submit a cover letter, resume, and references to Darren Cox, Bar Manager, Darren.Cox@cincyplay.com and cc: Amy Stier, Human Resources, Amy.Stier@cincyplay.com and Don Wong, Patron Services Director, Don.Wong@cincyplay.com.
- Positions will remain posted until filled.
- No phone calls, please.