



*Cincinnati Playhouse in the Park is an Equal Opportunity Employer (EEO) and is committed to fostering a culture of diversity and inclusion in all areas of its work, both on and offstage. Qualified individuals who bring diverse perspectives and life experiences to the workplace are especially encouraged to apply.*

**Job Title:** Summer Camp Instructor

**Department:** Education and Engagement

**Reports to:** Director of Education

**FLSA Classification:** Full time, Seasonal, non-exempt

**Start Date:** May 30, 2023

**Salary:** \$22.50/hour

**Position Overview:**

Cincinnati Playhouse in the Park seeks Summer Camp Instructors for our 2023 Summer Theatre Day Camp.

The instructor will teach a variety of classes that may include but are not limited to acting, improvisation, crafts, rehearsal and performance, writing, singing, dance, and other specialties for one to eight weeks during our 2023 summer. In addition to their teaching duties, Instructors will help to mentor Teaching Artist Fellows during the course of the camp day by co-teaching, observing teaching and providing feedback. Some instructors may also be asked to direct for our Performance Academies. Instructors may be assigned to any of our locations over the course of the summer including: Cincinnati Playhouse in the Park/Pilgrim Chapel and Mason Community Center/Mason Middle School.

The instructor is responsible for teaching participants, implementing curriculum, directing and mentoring teaching Artist Fellows, as requested, and collaborating with Playhouse Education Staff and other professional artists. They are responsible for following lesson plans and maintaining a positive and exciting camp environment.

This is a temporary position with an hourly rate of \$22.50/hour. Instructors will teach from one to eight weeks, on dates which include June 5 – 30, and July 10 – August 4, 2023. Camp hours are typically between 8:45 AM – 4:15 PM, Monday – Friday. Some Fridays may have additional hours due to performances. Instructors will typically work approximately 25-35 hours per week, not to exceed 40 hours. Selected candidates ideally will also be available for up to 20 hours of training and preparation during May 30-June 2, 2023.

This position requires travel to camp locations including Cincinnati Playhouse in the Park/Pilgrim Chapel and Mason Community Center/Mason Middle School. Qualified candidates must be flexible and able to move to a different location if needed by the camp administrative team; therefore, candidates must possess reliable transportation.

**Position Responsibilities:**

- Teach any one of, but not limited to, acting, improvisation, crafts, rehearsal and performance, character creation, writing, dance, singing, and other specialties at any camp location.
- Direct for the Performance Academy, as assigned
- Mentor, co-teach with, observe, and give feedback to Fellows, as needed
- Prep classrooms before and after each class
- Proctor student lunches as assigned
- Troubleshoot challenges as they come up
- Attend meetings and training sessions



- Assist with daily set up and break down of camp equipment and supplies
- Other duties as assigned

**Ideal Qualifications and Requirements:**

- Experience in teaching acting, improvisation, crafts, rehearsal and performance, writing, character creation, music, dance, directing and other specialties
- Experience teaching children and/or teenagers
- Energetic, responsive, flexible, creative
- Attentive to details, ability to work independently
- College graduate, or relevant experience
- Good communication skills
- Organized and able to solve problems quickly and positively

**Physical Requirements:**

- The employee is frequently required to stand, walk, stoop, kneel, crouch or crawl
- The employee must frequently lift and/or move up to 10 pounds and occasionally lift up to 25 pounds
- This employee must have reliable means of transportation

The physical demands and safe working expectations described here are representative of those that must be met by an employee to successfully perform the essential functions of the job, with or without reasonable accommodation.

While this description is intended to be an accurate reflection of the current position, it is not necessarily exhaustive of all responsibilities, duties, requirements, or expectations of this position. Cincinnati Playhouse in the Park reserves the right to revise or amend this description based on business needs or changes to the work environment.

All employees are required to receive the COVID-19 vaccination unless a reasonable accommodation has been approved.

Cincinnati Playhouse in the Park continues to monitor the pandemic situation. Qualified candidates will be expected to comply with Playhouse's health and safety plan – while at work and outside work – that continues to be updated per latest state and Federal guidelines.

Employment is contingent upon successful completion of a background check.

**To Apply:**

Qualified candidates should submit a cover letter, resume and references to Ariana Moses, Education Director, and Amy Stier, Human Resources, using this application link: <https://form.jotform.com/223547060326148> No phone calls please. Applications will be reviewed on a rolling basis and the positions will be filled as soon as the successful candidates are identified.