



Cincinnati Playhouse in the Park is an Equal Opportunity Employer (EEO) and is committed to fostering a culture of diversity and inclusion in all areas of its work, both on and offstage. Qualified individuals who bring diverse perspectives and life experiences to the workplace are especially encouraged to apply.

Position: Cutter/ Draper

Department: Costumes

Reports to: Costume Shop Manager

Classification: Full-Time, Seasonal

Position Start Date: July 14, 2025

Salary Range: \$22.48 per hour

Position Overview:

The Cutter/ Draper is responsible for working with the Costume Shop Manager in the construction and preparation of all assigned production costumes.

Position Responsibilities:

- Communicates with Costume Designer to understand and create designer's vision for costume pieces
- Use sketches and drawings created by the Costume Designer to create the costumes
- Determine yardage for fabric and trims
- Fabricate patterns for new costumes, either by draping or flat patterning, and then fit these costumes to meet designer's vision.
- Fit, alter, and refurbish pulled, purchased, rented, and/or borrowed costumes for all productions
- Cut all fabric and/or oversee the cutting of all fabric based on patterns
- Supervise and delegate projects to Costume Shop Staff and overhire as assigned.
- Research period styles and techniques as necessary to complete Designer's specifications
- Complete assigned costumes with high quality within timeline and budget
- Maintain clean and safe workplace
- Related duties as required by the Costume Shop Manager

Essential Skills and Attributes:

- Demonstrated proficiency in flat patterning and draping
- Ability to translate a costume sketch into component parts
- Knowledge and experience in many costume construction techniques, tailoring, and alterations
- Thorough understanding of the costume design and construction processes
- Proficient in the use and maintenance of industrial and domestic sewing machines, blind hemmers, sergers, and industrial irons
- Ability to act as a team leader by effectively giving clear directions and encouraging questions with patience and clarity
- Ability to plan ahead and anticipate potential setbacks, and to calmly and succinctly resolve conflict and crisis.
- Demonstrated organizational skills, prioritization, and multi-tasking.

Preferred Skills and Qualifications:

- Demonstrated supervisory experience in a professional setting



- Knowledge of textiles, fabrics, and fabrications
- Firm background in costume history
- Well-developed communication skills
- Possess a valid Driver's license.

Work Environment and Physical Demands:

- While performing the duties of this job, the employee is regularly required to walk (sometimes quickly), talk, hear, and speak.
- Specific vision abilities required by this job include close vision, color vision, peripheral vision, and ability to adjust focus.
- Comfortable opening/closing shop
- Able to lift 10-25 lbs.

The physical demands and safe working expectations described here are representative of those that must be met by an employee to successfully perform the essential functions of the job, with or without reasonable accommodation.

Cincinnati Playhouse in the Park continues to monitor the pandemic situation. Qualified candidates will be expected to comply with Playhouse's health and safety plan that continues to be updated per latest state and Federal guidelines.

While this description is intended to be an accurate reflection of the current position, it is not necessarily exhaustive of all responsibilities, duties, requirements, or expectations of this position. Cincinnati Playhouse in the Park reserves the right to revise or amend this description based on business needs or changes to the work environment.

To Apply:

Qualified candidates should submit a cover letter, resume and references to Gordon DeVinney, Costume Shop Manager (gordon.devinney@cincyplay.com) and Valerie Perez, Assistant Production Manager (valerie.perez@cincyplay.com). No phone calls, please.