



Cincinnati Playhouse in the Park is an Equal Opportunity Employer (EEO) and is committed to fostering a culture of diversity and inclusion in all areas of its work, both on and offstage. Qualified individuals who bring diverse perspectives and life experiences to the workplace are especially encouraged to apply.

Position: Job-In Cutter/ Draper

Department: Costumes

Reports to: Costume Shop Manager

Classification: Temporary Full-Time

Position Date Range: August. 8, 2022 – September 30, 2022

Salary Range: \$21 - \$22.50/hour; full-time work week is 35-40 hrs.

Additional compensation: Temporary relocation benefits may be provided

Position Overview:

The Job-In Cutter/ Draper is responsible for working with the Costume Shop Manager in the construction and preparation of all production costumes for *Murder on the Orient Express*.

Position Responsibilities:

Communicates with Costume Designer to understand and create designer's vision for costume pieces

Use sketches and drawings created by the Costume Designer to create the costumes

Determine yardage for fabric and trims

Fabricate patterns for new costumes, either by draping or flat patterning, and then fit these costumes to meet designer's vision.

Oversee the fit, alteration, and refurbishment of pulled, purchased, rented, and/or borrowed costumes for this production

Cut all fabric and/or oversee the cutting of all fabric based on patterns

Supervise and delegate projects to the First Hand and Stitcher

Research period styles and techniques as necessary to complete Designer's specifications

Complete assigned costumes with high quality within timeline and budget

Maintain clean and safe workplace

Related duties as required by the Costume Shop Manager

Essential Skills and Attributes:

Demonstrated proficiency in flat patterning and draping

Ability to translate a costume sketch into component parts

Knowledge and experience in many costume construction techniques, tailoring, and alterations

Thorough understanding of the costume design and construction processes

Proficient in the use and maintenance of industrial and domestic sewing machines, blind hemmers, sergers, and industrial irons

Ability to act as a team leader by effectively giving clear directions and encouraging questions with patience and clarity

Ability to plan ahead and anticipate potential setbacks, and to calmly and succinctly resolve conflict and crisis.

Demonstrated organizational skills, prioritization, and multi-tasking.

Preferred Skills and Qualifications:

Demonstrated supervisory experience in a professional setting

Knowledge of textiles, fabrics, and fabrications

Firm background in costume history

Well-developed communication skills



Work Environment and Physical Demands:

Comfortable opening/closing shop
Able to lift 10-25 lbs.

All employees are required to receive the COVID19 vaccination unless a reasonable accommodation has been approved. Cincinnati Playhouse in the Park continues to monitor the pandemic situation. Qualified candidates will be expected to comply with Playhouse’s health and safety plan – while at work and outside work – that continues to be updated per latest state and Federal guidelines.

The physical demands and safe working expectations described here are representative of those that must be met by an employee to successfully perform the essential functions of the job, with or without reasonable accommodation.

While this description is intended to be an accurate reflection of the current position, it is not necessarily exhaustive of all responsibilities, duties, requirements, or expectations of this position. Cincinnati Playhouse in the Park reserves the right to revise or amend this description based on business needs or changes to the work environment.

Employment is contingent upon successful completion of a background check.

To Apply:

Qualified candidates should submit a cover letter, resume, and references to Becky Scott, Production Manager; becky.scott@cincyplay.com. If you would like to submit a digital portfolio, please attach it in .pdf form or provide a link to an online source in the body of the email. Hard copies of portfolios will not be accepted at this time. Review of materials will be done on a rolling basis until the position is filled. No phone calls, please.